

JOHN DOE

Washington, DC
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EDUCATION

George Washington University, Washington, DC May 2015
Post Masters Certificate in Education Leadership and Administration

American University, Washington, DC May 2004
Master of Arts in Spanish/Latin American Studies

La Salle University, Philadelphia, PA May 1997
Bachelor of Arts in Communication
Minor: Spanish

LANGUAGES & CERTIFICATION

Certified Teacher –Spanish K-12
Spanish- Native Fluency: Reading, Writing, and Speaking

LEADERSHIP EXPERIENCE

School Without Walls, Washington, DC August 2008- Present
Professional Development- data driven instruction, school climate and culture

- Presented disaggregated PSAT data to entire school to be used to guide instruction with the purpose of improving academic weaknesses on test indicators
- Delivered disaggregated student enrollment to language department to finalize upcoming language course offerings
- Survey the faculty and staff discover the issues and problems to be addressed with goal of improving school climate and culture
- Collaborated with the language department at the George Washington University and implemented an afterschool tutoring program to address students that needed additional academic support

Ballou Senior High School, Washington, DC September 2002- June 2008
Language Department Chairperson

- Mentored Language Department teachers to ensure student engagement as maximized and achieved on a regular basis
- Developed curriculum for Language Department to be modeled and replicated by department teachers
- Worked with special educators in implementing IEP for Special education students taking foreign languages to appropriately modify instruction, services and expectations for students referred for special education placement
- Organize, schedule, and facilitate meetings and be liaison between school administration and Language Department to ensure clear and concise communication was delivered

TEACHING EXPERIENCE

School Without Walls, Washington, DC August 2008- Present
Spanish Teacher – Grades 9-12

- Achieved average advance placement exam scores of 4.33 above the district and national mean scores
- Expanded Spanish language program by developing sequenced curriculum to include Spanish 3, 4, and AP
- Collaborated with Georgetown University Language Chair to establish an after school Spanish club implemented by their university students interested in becoming language teachers and our high school students seeking additional opportunities to practice the target language

Howard University, Washington, DC

August 2005- May 2013

Lecturer

- Organized mentor program between Howard University students and Ballou high school language students
- Taught University level I, II, III, IV Spanish Courses

Ballou Senior High School, Washington, DC

September 2002- June 2008

Spanish Teacher - Grades 9-12

- Modeled effective instruction; provided on-going technical assistance, assisted in strengthening lesson plans; provide guidance on curriculum alignment within language department
- Expanded Spanish language program by developing Spanish 3 curriculum and taught it to students interested in studying beyond the two year requirement
- Chaperoned students from District of Columbia Public Schools on trip to Costa Rica sponsored by World Affairs Council, 2006

HD Woodson Senior High School, Washington, DC

March 2001- June 2002

Spanish Teacher - Grades 9-12

- Organized mentor program between high school and neighboring middle school students
- Introduced students to target language and culture of the Spanish speaking diaspora with the goal of helping students to develop oral and written proficiency at the intermediate low level

Kramer Middle School, Washington, DC

August 1999- May 2000

Spanish Teacher, Grades 6-8

- Developed curriculum for 6th, 7th and 8th grade Spanish to begin
- Implemented curriculum with the goal of helping students to develop oral and written proficiency at Novice High level

Cab Calloway School of the Arts, Wilmington, DE

August 1998- May 1999

Spanish Teacher - Grades 9-12

- Developed curriculum for 9th and 10th grade Spanish classes
- Introduced students to language and culture of the Spanish speaking diaspora