

JANE SMITH

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EDUCATION

- The George Washington University, Washington, DC May 2016
Doctor of Education
Field of Study: Educational Administration and Policy Studies
Virginia Endorsement in Administration and Supervision PreK-12 August 2014
- Brown University, Providence, RI May 2003
Master of Arts in Teaching
Concentration: Secondary Education - English
- Rutgers University, New Brunswick, NJ May 2001
Bachelor of Arts in English, Creative Writing, and French Literature
Honors: cum laude, General Honors, Cap and Skull, Phi Sigma Iota, Phi Beta Kappa

RESEARCH INTERESTS

- Education policy and school improvement
- Organizational theory and critical theory
- Principal preparation, professional development, and leadership theory
- Teacher leadership and professional learning communities
- Teacher retention and attrition, connections to teaching assignments/master schedule

LEADERSHIP EXPERIENCE

- South Lakes High School, Reston, VA 2013 - Present
IB MYP Coordinator
- Develop the largest program in FCPS: 254 Certificate recipients in 2014, an increase of nearly 100 students
 - Participate on School Improvement Plan Committee and Instructional Leadership Council, contributing ideas and collaborating with school leaders
 - Organize and facilitate networking sessions for IB Mid-Atlantic in multiple content areas resulting in improved MYP assessments, inquiry, and concept-based instructional practice in the building and beyond
 - Provide instructional resources, host coffee talks, and improve program visibility, yielding improved buy-in
 - Facilitate writing of unit planners and MYP assessments with CLTs
 - Collaborate with IB DP and IB CC Coordinators to create and implement IB Information Nights at South Lakes and at feeder middle schools in order to educate the community about IB options at the high school level
 - Connect with community regarding Certificate requirements and community service through KIT and Blackboard
 - Collaborate with administrators and department chairs to set up fair distribution of Personal Project responsibilities across the building to create high expectations for supervisors and school wide buy-in
 - Organize Personal Project Fair and exhibition of projects to community, to celebrate student accomplishments
 - Organize MYP Certificate Ceremony, including stakeholders and guest speakers, to honor Certificate recipients
- Advanced Academic Programs and FCPS Summer School May 2014 – August 2014
Fairfax Ridge Center and West Springfield High School, Fairfax and Springfield, VA
Program Coordinator
- Developed surveys to collect feedback on Advanced Placement Summer Institute (APSI)
 - Analyzed feedback on APSI and reported out to AAP Specialist to inform future hiring decisions
 - Facilitated summer school daily activities through bus/lunch duties and supported security staff to ensure student safety
 - Supervised, supported, and observed Algebra 2 teachers to ensure a positive learning environment
 - Organized and implemented teacher recognition program for summer school staff, creating positive school culture

LEADERSHIP COMMITTEES AND TEAMS

IB Annual Regional Conference Local Arrangements Committee, IB Mid-Atlantic <i>Member</i>	2013 - 2014
Secondary and High School Advanced Academic Leadership Teams, FCPS <i>Member</i>	2011 - 2014
Positive Behavioral Intervention Support Committee, South Lakes HS, Reston, VA <i>Member</i>	2009 - 2013
South Lakes High School Counseling Department Advisory Council, Reston, VA <i>Advisor</i>	2012 - 2013
Project Spark (Patriot Innovation Academy) Professional Development Teams <i>Member</i>	2012 - 2013
<ul style="list-style-type: none">▪ Attended site visits of high-functioning lab schools in Kentucky and California for research purposes▪ Collaborated with teachers and administrators on GMU/FCPS partnership and application for lab school	
South Lakes High School <i>Mentor, first-year teachers and teachers new to the school</i>	2009 - Present
George Mason University and South Lakes High School SPDS Program <i>Clinical Faculty</i>	2009 - 2011
<ul style="list-style-type: none">▪ Facilitated field experience observations of interns and education students from GMU▪ Supervised two GMU interns for fifteen-week student teaching internship including observation, co-teaching, independent teaching, and the application process; both hired full-time by FCPS	
South Lakes Honors Academy, South Lakes High School <i>Director</i>	2011 - 2012
<ul style="list-style-type: none">▪ Organized logistics for Academy including contacting students and parents, completing purchase orders, ordering and purchasing supplies, and following up with involved colleagues and students▪ Contacted middle and high school administrators to generate a list of appropriate students from underrepresented groups, including students with disabilities, ELLs, students receiving free/reduced price lunch, and minorities underrepresented in IB and Honors classes▪ Worked with IB teachers to create interdisciplinary content, leadership training, and check ins	
TEACHING EXPERIENCE	
South Lakes High School, Reston, VA <i>English Teacher</i>	2008 - Present
Fairfax County Online Campus Summer School, Fairfax County, VA <i>English Teacher</i>	2010 - 2012
Fairfax County Site-Based Summer School, Madison High School, Vienna, VA <i>English Teacher</i>	2009
Bridgewater-Raritan Regional High School, Bridgewater, NJ <i>English Teacher</i>	2003 - 2008
Rutgers Preparatory School, Somerset, NJ <i>English 9 and SAT Verbal Review Teacher</i>	Summer 2004 - 2008

Dual Enrollment English, Raritan Valley Community College, North Branch, NJ <i>Adjunct Faculty</i>	2003 - 2008
Lycee Edgar Quinet, Bourg-en-Bresse, France <i>Fulbright Foreign Language Teaching Assistant</i>	2001 - 2002

AWARDS AND DISTINCTIONS

2014 Bammy Award nomination by Bill Bushaw (CEO) and Melanie Keller of PDK	2014
Golden Key International Honour Society	2014 - Present
R. Gerald Melton Memorial Scholarship, PDK	2013
Donald H. and Verna S. Duncan Endowed Scholarship, PDK	2013
GWU EAPS Scholarship	2013, 2014
Featured Teacher, ED Goes Back to School Day, shadowed by a Dept. of Education official, debriefed at Dept. with Secretary of Education Arne Duncan	2013
Featured Teacher, FCPS Best Practices in Creative and Critical Thinking: Questioning Strategies video	2013
Member, PDK/Gallup Poll Advisory Council, Public's Attitude toward the Public Schools	2013
Recipient, ASCD Emerging Leaders Class of 2012	2012 - 2014
Recipient, Phi Delta Kappa Emerging Leaders Class of 2012	2012 - 2013
Featured Teacher, ETS Classroom Video Library Project	2012
<ul style="list-style-type: none"> ▪ Filmed and featured in both static and follow the action videos of lessons and pre and post-conferences ▪ Video used by ETS to teach administrators how to observe and evaluate teachers 	
Recipient, PDK Chapter 1144, 2011 Student Teacher Supervisor Scholarship	2011
Participant, FCPS iPod Touch Field Assessment, South Lakes High School, Reston, VA,	2009
<ul style="list-style-type: none"> ▪ Collaborated with teachers, technology staff, and administrators to develop best practices for mobile devices incorporating TurningPoint, podcasting, and apps, and chronicling progress in collaborative blog ▪ Visited Apple office in Reston, VA to videoconference with teachers and professors ▪ Collected and presented data and feedback on student engagement and performance to county instructional administrators and technology specialists 	
Featured Teacher, FCPS Language Arts Video, South Lakes High School, Reston, VA,	2009
<ul style="list-style-type: none"> ▪ Filmed and featured in a promotional video for FCPS language arts demonstrating color marking poetry ▪ Presented on AppleTV, to school board, and to leadership conference 	
Scholar, Teaching Shakespeare Institute 2006, Folger Shakespeare Library, Washington, DC,	2006
<ul style="list-style-type: none"> ▪ Collaborated with teachers from around the country to develop best practices for Shakespeare ▪ Researched rare books, discussed with scholars, developed and published engaging lesson plan 	

PUBLICATIONS AND REVIEWS

Book Reviewer, ASCD, review pre-publication manuscripts upon request for ASCD	2013 - Present
Because of ASCD...with Daina Lieberman, <i>ASCD Inservice Blog</i>	October 2014
Connect. Risk. Ask. Share. Lead!, <i>Phi Delta Kappan</i>	April 2014
Tips for Teaching Twice-Exceptional Students, <i>Education Update</i> , ASCD	November 2013
Strategies in Action: Socratic Seminars, <i>FCPS Best Practices Newsletter</i>	May 2013
Be a Leader, interviewed and quoted in article on teacher leadership, <i>Scholastic Instructor</i>	Spring 2013
Emerging Leader Profile, <i>Phi Delta Kappan</i>	February 2013
Eight Questions for 2012 Emerging Leader Daina Lieberman, ASCD Inservice Blog	November 2012
Eye on Education, manuscript review, <i>Self-Driven Learning</i> by Larry Ferlazzo	2012

- Folger Shakespeare Library website, www.folger.edu, lesson plans and teaching ideas 2006
- *The Tempest: Picture Poems*
 - *Tear Him for His Bad Verses: Cinna the Poet and Shakespeare's Sonnets*
 - *English Dictionarie: Or, an Interpreter of Hard English Words*
 - *Bible and Holy Scriptures: The Geneva Bible*
 - *A Good Wife God's Gift; and, a Wife Indeed*

PROFESSIONAL DEVELOPMENT COURSES

FCPS Academy Course, IB MYP Planning, Instruction, and Assessment 2014
Instructor

FCPS Academy Course, Teacher Researcher 2011 - 2012
Instructor

- Rewrote curriculum in collaboration with other course teachers
- Helped teachers research items of interest in their classrooms and present at county wide conference
- Instructed on research process, data collection and analysis, and research presentations

Folger Shakespeare Library, *Shakespeare Set Free Workshop*, Holmdel, NJ; Loudon County, VA 2008, 2010
Facilitator

- Created and facilitated hands-on activities based on Folger fundamentals
- Represented Folger Shakespeare Library and disseminated best practices for teaching Shakespeare

Online Book Studies and Workshops: Bridgewater, NJ 2006 - 2008
Instructor

- Self-developed workshops for teachers based on the *Arts Literacy Project* and the Folger fundamentals

PROFESSIONAL DEVELOPMENT PRESENTATIONS GIVEN

Teaching Twice Exceptional Students in the IB Programs, IB of the Americas Annual Regional Conference, IB Mid-Atlantic Academy 2014

Advanced Socratic Seminar and Intro to Socratic Seminar, Advanced Academic Programs Summer Institute 2014

Re-Inventing English Classrooms for Digital Natives: Spectrum of Special Needs or English Language Learners to Honors, NCTE Annual Convention, FCPS English In-Service 2013

The Professional Growth Continuum, ASCD Annual Conference, with NBPTS, Chicago, IL 2013

ASCD Forum, ASCD Annual Conference, purpose of educator evaluations, Chicago, IL 2013

Creative and Critical Thinking, Advanced Academic Programs Summer Institute, Winter Institute, IB Mid-Atlantic Academy, PDK Educational Forum, South Lakes High School In-Service 2012 - 2014

Incorporating Non-Fiction is Easier than You Think!: Linking Non-Fiction to Narrative Works to Supplement Students' Schema, FCPS English In-Service, Fairfax County, VA 2012

Remediation and Retakes in High School: How Does It Affect Our Students?, FCPS Teacher Researcher Conference, Fairfax, VA 2012

Self-Study Teacher Research: What is it?, FCPS Teacher Researcher Conference, Fairfax, VA 2012

Enriching the Experience Leadership Conference, teacher research representative, Fairfax, VA 2012

Pyramid Literacy Best Practices Tour, South Lakes High School, Reston, VA 2012

How can I use non-print texts and non-print response to texts to improve at-risk student motivation, participation, and performance in an advanced academic English class?, FCPS Teacher Researcher Conference 2011

IB MYP Planning, Instruction, and Assessment, FCPS Advanced Academics Institutes	2011, 2012, 2014
Pyramid Language Arts Best Practices Tour, South Lakes High School, Reston, VA	2011
IB Team Roundtable Discussion, FCPS English In-Service, Fairfax County, VA	2011
Differentiation in Advanced Academics, South Lakes High School IB Teacher Meeting, Reston, VA	2011
Everything but the Hemlock: Using Socrates to Teach Literature through Discussion, FCPS English In-Service, Fairfax County, VA	2010
Using Socratic Seminars to Foster Discussion Across the Curriculum in Advanced Academics, South Lakes High School IB Teacher Meeting, Reston, VA	2009
Using Performance Arts Techniques in the Classroom, South Lakes HS In-Service, Reston, VA	2008
PowerPoint as a Medium for Textual Analysis, The Reading-Writing Connection in One Concurrent Enrollment Program: A Collaboration Crossing Secondary School and Community College Sectors, New Jersey Writers Alliance Annual Conference	2007 - 2008

CONFERENCES ATTENDED AND TRAINING

IB Summit on Higher Education Access, Bethesda, MD	2014
IB Annual Regional Conference of the Americas, Washington, DC	2014
AERA Annual Meeting, Philadelphia, PA	2014
NBPTS Teaching and Learning Conference, Washington, DC	2014
ASCD Educational Leadership Conference, Las Vegas, NV	2013
IB MYP Category 2 Heads of Schools/Coordinator Training, Alexandria, VA	2013
ASCD Annual Conference, Chicago, IL	2013
ASCD Leadership Institute for Legislative Advocacy, Washington, DC	2013
Phi Delta Kappa Emerging Leaders Conference, Arlington, VA	2012
IB Mid-Atlantic Networking, Richmond, VA and Fairfax, VA	2009, 2011, 2013
IB Middle Years Program Training, Planning, Instruction, and Assessment, English, Bethesda, MD	2010
IB Program Training, Language A1, Category 2, St. Pete Beach, FL	2008
National Council of Teachers of English Annual Convention	2007, 2010, 2013
New Jersey Writers Alliance Annual Conference, Rowan University, Glassboro NJ	2004 - 2008

GRANTS

Contributing Editor, Laboratory School Planning Grant Application, George Mason University and FCPS	2012 - 2013
Grant Manager, FCPS Student Achievement Grant, South Lakes High School	2011 - 2012
<ul style="list-style-type: none"> ▪ Created and directed South Lakes Honors Academy, featuring interdisciplinary enrichment for remediation of underrepresented minority students with advanced academic potential ▪ Organized writing of grant, including budget 	

CERTIFICATIONS

Virginia Postgraduate Professional License, English
 Endorsement in Administration and Supervision preK-12
 National Board Certification, AYA/ELA
 FCPS Advanced Academic Endorsement

PROFESSIONAL MEMBERSHIPS

American Educational Research Association

National Council of Teachers of English

Phi Delta Kappa International

Phi Delta Kappa, Chapter 1144, VP of Membership, 2013-present; Historian, 2012-2013

ASCD and Virginia ASCD

National Education Association